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Prospectus Outline

- i. COVER SHEET
- ii. TABLE OF CONTENTS
- I. INTRODUCTION
 - A. Overview of Opportunity
 - B. Statement of Minimum Annual Permit Fee
 - C. Overview of Selection Process
 - D. Instructions for Submitting Applications
 - 1. Application Information
 - 2. Submission of Applications
 - 3. Individuals to Contact for Information

II. SITE DESCRIPTIONS AND INCOME-AND-EXPENSE DATA

- A. Area Description
- B. FS Site Descriptions
 - 1. Government-Furnished Property
 - 2. Government-Furnished Supplies
 - 3. Utilities
- C. Income-and-Expense Data
 - 1. Income
 - 2. Expenses

III. THE OPPORTUNITY

A. FS Programs and Policy

- 1. National Recreation Reservation Service
- 2. Golden Age/Access Passports
- 3. Camp Stamps
- 4. Free Fishing/Camping Day Policy
- 5. Customer Service Comment Cards
- 6. Compilation of Use and Revenue Data
- 7. Performance Evaluations
- 8. Accessibility

B. Special-Use Permit to Be Issued

- 1. Permit Term
- 2. Renewal
- 3. Responsibility for Day-to-Day Activities

C. G-T Fee Offset Agreement

- 1. Description of Government M&R
- 2. Portion of Fee to be Offset
- 3. Project List
- 4. Specifications or requirements
- 5. Willingness of FS to Perform Work
- 6. Accounting procedures

D. Standard Operating Plan Provisions

- 1. Site Capacities
- 2. Reserved Administrative Use
- 3. Capital Investment Projects
- 4. Holder-Furnished Property
- 5. Holder M&R
- 6. Preseason Preparation and Post-Season Cleanup
- 7. Other Special Uses
- 8. Site Protection
- 9. Erosion Control
- 10. Site Hazards
- 11. Wind Damage
- 12. Fire Prevention
- 13. Butane and Propane Installations
- 14. Grizzly Bear, Black Bear, Cougar, and other Predators
- 15. Diseases (Hantavirus and Plague)
- 16. Rodent Control
- 17. Herbicide/Insecticide Use
- 18. Construction Safety
- 19. Boating Safety
- 20. Advertising
- 21. Signs and Posters

IV. PROPOSED OPERATING PLAN PROVISIONS

- A. Operating Season
- B. Staffing
 - 1. Supervision/Management
 - 2. Personnel
 - 3. Employee Training
 - 4. Employee Housing and Services
 - 5. Employee Conduct
 - 6. Uniforms

C. Required Services

- 1. Operation of the Concession
 - (a) Hours of Operation
 - (b) Cleaning and Maintenance
- 2. Emergency Response
- 3. Law Enforcement
- 4. Customer Feedback
- 5. Other Required Services

D. Optional Services

- 1. Interpretive Services
- 2. Communication Systems
- 3. Managing Non-Fee Sites
- 4. Recycling
- 5. Accelerated G-T Fee Offset Work
- 6. Other Optional Services

E. Concessionaire Income and Expenses

- 1. Income Estimates
 - (a) Pricing Policies
 - (b) Use Fees
 - (c) Other Service Fees/Rentals
 - (d) Sundries
 - (e) Fee Collection and Refunds
- 2. Expense Estimates
 - (a) Fee to the Government
 - (b) Deposits and Advance Payments
 - (c) Federal, State, and Local Taxes, Fees, and Licenses
 - (d) Holder M&R
 - (e) Insurance
 - (f) Bonding

- (g) Pre- and Post-Season Operations
- (h) Storage
- (i) Utilities
 - (1) Garbage Collection
 - (2) Water System Operation and Testing
 - (3) Electricity
 - (4) Natural Gas/Propane
 - (5) Sewage
 - (6) Toilet Pumping
- (j) Personnel
- (k) Employee Housing

V. OTHER REQUIRED SUBMISSIONS

- A. Financial Documents
- B. Miscellaneous Submissions
- VI. EVALUATION CRITERIA
- VII. PREREQUISITES TO ISSUANCE OF A PERMIT

VIII. APPENDICES AND OTHER DOCUMENTS

A. Mandatory Appendices

- 1. Form FS-2700-4h, Special-Use Permit for Campground and Related Granger-Thye Concessions"
- 2. Annual Operating Plan Outline
- 3. Annual G-T Fee Offset Agreement
- 4. Sample Holder M&R Plan
- 5. Facility and Improvement Inventories "Operation of Federally Owned Drinking Water Systems"
- 6. Vicinity Map
- 7. Recreation Site Maps
- 8. Form FS-6500-25, "Request for Verifications"
- 9. Form FS-6500-24, "Financial Statement"
- 10. Standard Performance Evaluation for Campground and Related G-T Concessions
- 11. Cost/Benefit Analysis for Conversion to a Campground Concession Completed by FS For new concessions only).

B. Optional Appendices

- 1. Sample Business Plan
- 2. Sample List of Holder-Furnished Property
- 3. Sample Collection Agreement

- 4. Forest Orders That Apply to the Concession
- 5. Vegetation Management Plan
- 6. Water Systems Requirements
- C. Documents Available Upon Request
 - 1. EA and NEPA Decision Notice for the Concession Opportunity
 - 2. Forest Recreation Reservation Service Plan (reserved)
 - 3. Accessibility Program Evaluation
 - 4. Recreation Site Use and Revenue Reporting Form